

**BYLAWS**  
**EAST LAKE VIEW NEIGHBORS**  
**an affiliate of Lake View Citizens' Council**

**ARTICLE I – NAME**

The name of this organization shall be the East Lake View Neighbors, a corporation organized under the General Not For Profit Corporation Act of the State of Illinois. This organization is an affiliate branch of the Lake View Citizens' Council.

**ARTICLE II – BOUNDARY**

The area of operation shall be that part of the city of Chicago, Illinois generally know as Lake View. The following boundaries are flexible and may be changed by the Lake View Citizens' Council and the Board of Directors of the East Lake View Neighbors:

North	Irving Park Road	East	Lake Michigan
South	Addison St	West	Clark Street

**ARTICLE III – PURPOSE**

The purpose of the East Lake View Neighbors shall be exclusively education, philanthropic, and civic. It is organized to:

1. provide an opportunity for those who live, work or are identified with the social or business interests of the area to work together for the common good of the Lake View community with special emphasis within the boundaries as indicated in Article II;
2. provide an opportunity to discuss community matters and recommend actions to be taken by Government agencies and elective representatives;
3. inform and encourage residents, businesses, and property owners to become active members of the East Lake View Neighbors and the Lake View Citizens' Council and to support their programs.

Any activities shall be carried out without reference to race, creed or national origin and shall be in cooperation with governmental, religious, charitable, and other educational, civic, scientific, philanthropic or community organizations.

**ARTICLE IV – MEMBERSHIP**

1. Membership Eligibility Requirements
  - 18 years or older
  - Resides, owns property, and/or conducts business within East Lake View
  - Dues current
2. Types of Membership
  - Individual - entitled to one vote
  - Business/Organization - shall have one vote by designating in writing on organization letterhead one representative and one alternate either of whom is entitled to represent the organization. Such designations remain valid until changed by the organization.
3. Dues

- Shall be set by Board of Directors
- Annual dues Memberships run from January 1 to December 31

## **ARTICLE V – MEETINGS**

### 1. General Meetings

- Shall be held at least quarterly
- Shall be open to members and nonmembers
- Only members whose dues for the current year have been paid at least two weeks prior to the General Meeting date are eligible to vote at that General Meeting; those joining at a General Meeting will be permitted to vote at the next General Meeting
- Notice of General Meetings shall be published at least ~~two~~ three weeks prior to the meeting
- Membership will be verified and voting cards issued to members at the meeting

### 2. Annual Meeting

- Shall be the first quarterly General Meeting of the year
- Elections of officers and board members shall be conducted at this meeting

### 3. Board Meeting

- Board meetings shall be held monthly or at the discretion of the board

### 4. Committee Meetings

- Committees may meet as necessary to the functioning of the organization

## **ARTICLE VI – OFFICERS**

1. The executive officers of the organization shall be: CHAIR, VICE CHAIR, SECRETARY and TREASURER, all of whom shall be members of the organization. Their term of office shall be for two years. (By lot in Spring 2004, the terms of half the officers were extended for one year to establish the rotation.)
2. The Chair must reside within the boundaries of East Lake View Neighbors. The Chair shall attend or appoint an alternate to attend the Lake View Citizens' Council Board of Directors monthly meetings and will report results of the meetings to the East Lake View Board of Directors. The Chair shall be an *ex-officio* member of all East Lake View committees.
3. The Vice-Chair shall perform the duties of the office of the Chair in the absence, disability, or ineligibility of the Chair. The Vice-Chair will assist the Chair in planning meetings and running the organization.
4. The Secretary shall take the minutes of the General Meetings and meetings of the Board of Directors, handle all correspondence, and shall perform such other duties as properly pertain to the office, such as maintaining a historical scrapbook.
5. The Treasurer shall have the charge of the receipts and disbursements of the organization, will maintain the financial records and report on the financial status of the organization at the meetings. The Treasurer, Vice-Chair, and Chair shall jointly sign all checks with a minimum of two signatures required.
6. No person running for or holding political office shall serve as an officer of the organization.

## **ARTICLE VII – BOARD OF DIRECTORS**

1. There shall be elected a Board of Directors with a minimum of nine members; no enlargement of the number of Directors shall result in an even number of Board members. The term of office shall be two years, with approximately one-half the Directors elected in even numbered years and the balance in odd

numbered years as determined by the Board of Directors. To establish this rotation the terms of about half the current, active Directors were extended for one year in Spring\_2004.

2. In addition to the elected Board members, the duly elected officers shall be members of the Board of Directors.
3. Directors shall serve as chairs and/or members of committees and managers of special assignments.
4. Board of Directors members shall be entitled to one vote.
5. A vacancy on the Board of Directors shall be filled by the Chair with the approval of the Board of Directors for the duration of the term, or until the next regularly scheduled election.
6. Members of the Board and its Officers must have attended two of the previous three scheduled Board Meetings to be entitled to vote on all matters and issues before the Board.

#### **ARTICLE VIII – GOVERNMENT**

1. The government of the organization shall be vested in the duly elected officers and the Board of Directors. It shall have full power and authority to function as the governing body of the organization and to undertake and conduct any and all activities which it may consider necessary or expedient in accomplishing the objectives of the organization.
2. The duly elected officers and the Board of Directors shall be authorized to appoint advisors to the Board of Directors whose terms will be indefinite. Advisors shall not have Board of Directors voting rights.
3. Fifty-one percent of the Board of Directors shall constitute a *quorum*.

#### **ARTICLE IX – COMMITTEES**

Committees necessary to the functioning of the organization shall be appointed by the Chairman with the approval of the Board of Directors. Any *ad hoc* committee will be disbanded at the earlier of completion of the committee's task or the term of office of the appointing Chair unless reappointed by the succeeding Chair.

#### **ARTICLE X – ELECTIONS**

1. A nominating committee consisting of at least three members in good standing shall be formed, preferably at the fall General Meeting, and shall present the slate of officers and Directors of the Board at the Annual Meeting.
2. All nominees will be members in good standing.
3. A written notice of the slate will be mailed to all members at least ~~two~~ three weeks prior to the Annual Meeting.
4. The election will take place at the Annual Meeting. Nominations from the floor will be called for by the Chair of the Nominating Committee prior to voting.
5. Elections will be by ballot or acclamation. There will be no proxy votes.
6. A member may vote as long as annual dues are paid by two weeks prior to the Annual Meeting.
7. In order to vote at the Annual Meeting, written designation of businesses/organization representatives shall be received at least 30 days prior to the Annual Meeting. A member may vote as an individual or as a business/organization member, but not both.

#### **ARTICLE XI – AMENDMENTS TO BYLAWS**

The bylaws of the corporation may be amended, repealed or new bylaws adopted, based upon the approval of the Board of Directors and two-thirds of the members at a General Meeting. The proposed amendment(s) must be presented in writing at the previous General Meeting and voted upon at the following General Meeting.

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